



Student Housing

2019-2020 Resident Advisor/Public Safety Assistant Application

RETURN COMPLETED APPLICATIONS TO THE ATRIUM FRONT DESK NO LATER THAN FEBRUARY 24, 2019. REFERENCE FORMS ARE DUE TO UNIVERSITY COURTYARD BY MARCH 15, 2019.

Please type or print neatly:

Name: (Last) (First) (Middle)

Student ID Number: Email:

Current Address: (Street or PO Box) (Apartment #) (City) (State) (Zip Code)

Telephone: ( ) Cell Phone: ( )

Permanent Address: (Street or PO Box) (Apartment #) (City) (State) (Zip Code)

Which position are you applying for (check all that apply):

- Resident Advisor Public Safety Assistant

Total Number of Completed Units: Class Standing:

Fall 2017 Semester GPA: Cumulative GPA: Major:

Candidates who do not meet the 2.5 GPA requirement may not be granted an interview

Are you able to perform the essential functions of the job, either with or without reasonable accommodation?

If not, describe the functions that cannot be performed

University Courtyard does not discriminate on the basis of race, religion, sex, age, physical challenge, marital status, sexual orientation or national origin in admissions, scholarship and other institutional programs and activities. We also comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.

APPLICATION QUESTIONS: Attach a typed response to the following questions.

- 1. List involvements/commitments/leadership positions you will have during the 2018-2019 academic year and how they might impact your RA/PSA position?
2. What are some of the significant leadership and service experiences you have had that relate to the RA or PSA position? How would you apply those experiences to the role?
3. What areas of the position do you feel you would excel in and which areas would you find the most challenging?
4. Considering the diversity of our campus population how would you, as a RA or PSA, enhance the experience for all students in our community?



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**RESUME:**

Attach a copy of your current resume highlighting all relevant experiences as it relates to the Resident Advisor/Public Safety Assistant position.

**UNOFFICIAL TRANSCRIPTS:**

Attach a copy of your unofficial transcripts.

**RECOMMENDATION FORMS:**

**For all Applicants:** Three (3) recommendation forms are required to complete your application. These forms are due no later than March 15, 2019 directly from your reference to University Courtyard.

**Please provide the following information regarding your references:**

	<b>Name</b>	<b>Phone Number</b>	<b>Relationship to Applicant</b>
1. Faculty/Instructor	_____	_____	_____
2. Current/Former Supervisor <small>(If you have never worked before, use someone that can speak to your leadership skills and is not a friend/family member)</small>	_____	_____	_____
3. Res Life Staff member/Other Reference <small>(Do NOT use a family member or friend)</small>	_____	_____	_____

**SIGNATURE:**

In signing this application, I verify that the information I have given is correct and understand that should any information be determined to be false, I may be dismissed from the application process. I also give permission for University Courtyard professional staff to verify the information contained in this application, including accessing grade reports for the semester prior to application and any semester I work for University Courtyard.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

RETURN APPLICATION TO:

University Courtyard  
Tanis Matlock  
5152 N. Barton Ave. M/S RH 82  
Fresno, CA 93740-8013  
FAX: 559-278-5020

Reminder: Turn in your application with typed responses, resume and transcript printouts before February 24, 2019.

***DO NOT WAIT for your recommendation forms.***